



HIV Reporting Protocol

- Report positive results no later than 7 business days after receiving results from Lab.
- Complete all the pertinent information in the [ADULT HIV/AIDS CASE REPORT FORM \(CDPH 8641A\)](#). It is very important to include all demographic information including social security number, as well as race and risk factor.
- Please include a copy of the POSITIVE Lab results (antibody test, viral load, or CD4) with the report.
- Call San Joaquin County Public Health Services for information, assistance completing the report, or pick-up.

HIV Surveillance Coordinator
Rosa Castillo-Cuellar
209-468-3475

- When mailing a completed report please use TRACEABLE /CERTIFIED MAIL ONLY. Mail your reports to:

San Joaquin County Public Health Services
1601 E. Hazelton Ave., Stockton, CA 95205
Attn: Comm. Services/Rosa Castillo

DO NOT:

- Fax HIV reports
- Send reports by regular mail; ONLY TRACEABLE/CERTIFIED MAIL
- E-mail reports
- Use regular morbidity reporting forms

